



Delaware Municipal Clerks Association

DELAWARE MUNICIPAL CLERKS ASSOCIATION QUARTERLY BUSINESS MEETING MINUTES

Thursday, June 18, 2020

Go To Meeting-Virtual

IN ATTENDANCE:

MEMBERS:

Renee Bensley, City of Newark*	Roseann Lamar, Town of Wyoming
Kelly Blanchies, City of Harrington*	Kim Layton, Town of Delmar
Laura Connor, Town of Wyoming	Kathy Phinney, Kent County Levy Court
Stephanie Coulbourne, Town of Milton	Diana Reed, Town of Elsmere*
Christine Crouch, City of Milford	Tara Schiano, City of Newark
Bethany DeBussy, Town of Bridgeville	Linda Sommerman, Town of Elsmere
Valerie Heritage, Town of Smyrna	Tracy Torbert, City of Seaford
Jessica Hommel-Snader, Town of Ocean View	Ashley Walls, Town of Bridgeville*
Ashleigh Hudson, Town of Dewey Beach	Ann Womack, City of Rehoboth Beach
Terri Hudson, City of Milford	

*Officers

CALL TO ORDER

President Bensley called the meeting to order at 11:33 a.m.

APPROVAL OF MEETING MINUTES

Christine Crouch moved to approve the Quarterly Business Meeting minutes of December 18, 2019. The motion was seconded by Kathy Phinney and unanimously carried.

APPROVAL OF TREASURER'S REPORT

Tracy Torbert moved to approve the Treasurer's Report dated March 15, 2020 & June 9, 2020. The motion was seconded by Terri Hudson and unanimously carried.

COMMITTEE REPORTS

Audit

There was no update

Clerk of the Year

There was no update

Education

There was no update

Nominating

There was no update

Scholarship

There was no update

Web Development

Ashley Walls stated that the website and Facebook are being updated as needed.

UNFINISHED BUSINESS

Delaware Pins (status)- Valerie Heritage stated that the pins are in and they are gorgeous.

2019 Audit Results

This item was skipped.

Scholarship Recipients

Tara stated that she will be sending out an email after the meeting.

NEW BUSINESS

FY21 Budget-Kelly Blanchies

Vice President Blanchies review the proposed FY21 Budget. Discussion occurred regarding funding for the IIMC Conference.

Diana Reed moved to approve the Fiscal Year 2021 Budget. The motion was seconded by Terri Hudson and unanimously carried.

DMCA President Attendance at IIMC Conferences-Terri Hudson

Terri Hudson discussed the DMCA President's Attendance at the 2021 IIMC Conference. Discussion occurred about traveling during the pandemic, expenses and reimbursements.

Terri Hudson moved to amend the Fiscal Year 2021 Budget for additional funding for the Annual Conference and the Region II Conference as amended. The motion was seconded by Valerie Heritage and unanimously carried.

HB 175 and DMCA position on requesting inclusion of municipalities in vote by mail- Renee Bensley

President Bensley stated that HB 175 is proposing voting by mail for the State. Discussion occurred regarding how this would affect municipalities, and if it is worth it on a longer-term basis. Discussion occurred whether the DMCA would potentially support the HB 175. It was agreed that it would be supported provided that it was optional for municipalities to participate.

Scheduling of Upcoming Meetings

Upcoming meetings are scheduled as follows:

- September 17, 2020 Town of Smyrna
- December 17, 2020 City of Rehoboth Beach
- March 18, 2021 location to be determined
- June 18, 2021 location to be determined

ADJOURNMENT

Diana Reed moved to adjourn the meeting. The motion was seconded by Terri Hudson and unanimously carried.

The meeting was adjourned at 12:21 p.m.

Transcribed by:
Ashley Walls
Secretary, DMCA