

2020 Delaware Municipal Clerks Institute

**MARCH 6, 13, 26,
AND APRIL 3, 9, 24**

This 40-hour program consists of six sessions on Thursdays and Fridays, with a "snow date" of May 1.

9:00 a.m. to 4 p.m.

Check-in begins at 8:30 a.m.

Kent County Levy Court Building
555 Bay Road Dover, DE 19901

\$495 Registration Fee

Includes graduation luncheon and morning and afternoon snacks

Scholarship info available

*Registration Deadline
February 21, 2020*

 **REGISTER ONLINE**
[www.bidenschool.udel.edu/
ipa/events/upcoming](http://www.bidenschool.udel.edu/ipa/events/upcoming)



TRAINING COORDINATOR

LEANN MOORE

Assistant Policy Scientist, IPA
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Course Topics (*MMC topics) Include:

- Cybersecurity*
- Ethical Concerns for Local Governments
- Women in Government
- Facilitating Effective Meetings in Public Administration
- Practical Concerns in Constitutional Law and Land Use
- Economic Development for Local Governments*
- A Primer in Human Resources Law*
- A How-to Guide to Using Global Information Systems (GIS)
- Creating a Flood-Ready Community
- Asset Management in Local Municipalities*
- Emergency Management Planning for Local Officials*
- Aging in Place*

The International Institute of Municipal Clerks recognizes IPA's Municipal Clerks Institute for CMC and MMC certification.



UNIVERSITY OF DELAWARE
**BIDEN SCHOOL OF PUBLIC
POLICY & ADMINISTRATION**