



The Clerk Connection

Delaware Municipal Clerks Association

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JULY 2019

President's Message

Christine Crouch, MMC

For those who were unable to attend the Annual Conference in Alabama, follow this [link](#) to see the terrific photos taken. As always, the conference was a source of immeasurable information, fantastic networking opportunities, and left attendees motivated. And if you think we have humidity in Delaware, you haven't seen anything! Alabama is a humid state.... that's all I'm saying.

As you all know, our very own Terri Hudson was sworn in as our newest Region II Director, and the Delaware Clerks couldn't have been more proud to witness it! We are all looking forward to the next three years of her serving the clerks in our region!

On page two of this issue, you will find a quick guide to scholarships available. If you have any questions please feel free to reach out to me. And as I learn additional information on these funding opportunities, I will absolutely pass them along to the membership.

Until the next time, enjoy your summer!

***“Be an
encourager,
the world
has enough
critics
already.”***

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Looking Ahead



Education Opportunity	Description	Grantor	Amount	Applications Accepted	Notes	Website for More Information
Annual Institute	Offered annually by UD/IPA; held six Fridays in spring at Kent County Levy Court Building in Dover. UD refers to as Municipal Clerks Certificate Training Program.	UD/IPA	\$495	January		
		DLLG	\$495	January		
		DMCA	\$495	January	Reimbursement towards MMC courses.	LINK
		DMCA	\$495	January	Reimbursement towards CMC courses.	LINK
		IIMC	\$400	Sept/Oct-March 1	Reimbursement towards either CMC or MMC courses.	LINK
Region II Annual Conference	Held in January each year & location rotates between states in our IIMC region.	UD/IPA	\$0			
		DLLG	\$0			
		DMCA	\$0			
		IIMC	\$0			
IIMC Annual International Conference	Held in May each year & location is announced by IIMC several years in advance.	UD/IPA	\$0			
		DLLG	\$0			
		DMCA	\$0			
		IIMC	\$600	November-February 12		LINK
Online Classes	Online courses offered through IIMC.	UD/IPA	\$0			
		DLLG	\$0			
		DMCA	\$0			
		IIMC	\$100, up to	October 1-November 30	Reimbursement. Preference is given first to those working towards CMC.	LINK

On Point

Consider Mentoring

At the June Quarterly Meeting, it was suggested the years of experience for those willing to mentor be reduced from 15 years to 10 years.

Because the DMCA Mentor Program is not regulated by our Bylaws, the membership can adjust the criteria as it wishes and hopefully this will encourage more members to become mentors.

So, those Clerks who have 10 years of experience in your current position and are willing to mentor a DMCA member with less than 5 years of experience, please reach out to an officer and let them know.

We currently have members whom have expressed an interest in a mentorship. Thanks!

ENCORE
Entrepreneur
Institute

WHY MENTOR?

Mentoring is rewarding for the mentor and the person being mentored, often referred to as the mentee. There is no age requirement to mentor. Many older business startups welcome experienced mentors of all ages. Sign up to mentor someone today. And if you think you'd benefit from a mentor, don't hesitate to reach out and apply.

MENTOR

- Make a positive difference in someone's life
- It becomes part of your life's legacy
- You're expanding your business networks
- Reshape the next great business mogul
- Building your own leadership skills
- You're giving back & helping to change the world
- You will also learn from your mentee

MENTEE

- Get free planning advice
- Get introduced to new contacts
- Assistance with problem solving
- Safe person to share new ideas
- Fresh ideas from a new perspective
- Famous business moguls had mentors
- Reduced feelings of isolation
- Learn from another's vision & experience

News to Know

CLERK OF THE YEAR: Please remind your elected officials and Managers/Administrators the Clerk of the Year nominations are due August 15. The recipient will be awarded at the Annual DLLG dinner on September 26.



INSTITUTE DIRECTOR: Leann Moore, Assistant Policy Scientist, has been named our new Institute Director! Leann holds a Master's in Public Administration from the University of Delaware and has worked with over 10 municipalities in her three years with UD. Previous to working with IPA, she worked with the Delaware House of Representatives. She also volunteers as a Court Appointed Special Advocate (CASA) for 2 children in foster care and as the Staff Director for Kay's Kamp, Delaware's only oncology camping experience. Feel free to reach out to her at lmoore@udel.edu or 302-831-0988.



Watch for more details on the **2020 IIMC Region II Conference** being held in Atlantic City, NJ January 27 – 30!

Mark your calendars now for the **2020 IIMC INTERNATIONAL CONFERENCE** to be held in St. Louis Missouri from May 17 through 20! More info to follow.

Mark Your Calendar!

SAVE THE DATE

09/19/19 DMCA Quarterly Meeting @ Milford, Time TBD

12/19/19 DMCA Quarterly Meeting @ Bridgeville, Time TBD

03/19/20 DMCA Quarterly Meeting @ Bethel, Time TBD

06/18/20 DMCA Annual Organizational Meeting @ Newark, Time TBD

09/17/20 DMCA Quarterly Meeting @ **LOCATION**, Time TBD

12/17/20 DMCA Quarterly Meeting @ **LOCATION**, Time TBD

Interested in hosting a quarterly meeting? Contact Christine Crouch at CCrouch@milford-de.gov and let her know!

Published for Clerks by Clerks!

If you have any great news to share, pictures to add or ideas for articles for the next edition, be sure to email them to Christine Crouch, City of Milford, CCrouch@milford-de.gov.

Officers and Committees

Executive Committee:

- President** [Christine Crouch](#), MMC
Deputy City Clerk, Milford
- Vice President** [Renee Bensley](#), CMC
City Clerk, Newark
- Treasurer** [Diana Reed](#), CMC
Administrative Assistant to the Town Manager, Elsmere
- Secretary** [Kelly Blanchies](#), CMC
Clerk of Council, Harrington
- Past President** [Tracy Torbert](#), CMC
Executive Secretary, Seaford

DMCA Committees:

- Audit Committee
- Clerk of the Year Committee
- Education Committee
- Nomination Committee
- Scholarship (CMC) Committee
- Scholarship (MMC) Committee
- Website/Facebook Committee

See a correction in the newsletter? Please contact Christine Crouch, City of Milford, CCrouch@milford-de.gov.

Mission and Purpose

The purpose of this organization shall be to promote professional development through continuing education and networking opportunities of its members to use their abilities, talents and strengths in the proficient and effective delivery of local government services; and to promote the purposes defined in the Constitution of the International Institute of Municipal Clerks (IIMC), and by:

- Promoting cooperation among Municipals through the DMCA, through the interchange of experiences and methods of conducting their offices, to the end that each may profit from the experiences of others; and
- Cultivating and promoting a better understanding of the functions and responsibilities of the clerk;
- Gathering and disseminating information to improve the procedures and professional image of the clerk;
- Offering professional development opportunities for clerks;
- Promoting periodic conferences or meetings of Municipal Clerks through the DMCA and IIMC for discussion of problems, and by research to find solutions for same.