



Delaware Municipal Clerks Association

DELAWARE MUNICIPAL CLERKS ASSOCIATION QUARTERLY BUSINESS MEETING MINUTES

Thursday, June 21, 2018

Dover, DE

IN ATTENDANCE:

MEMBERS

Kelly Blanchies, City of Harrington*
Laura Connor, Town of Wyoming
Molly Daisey, Town of Bethany Beach
Alice Erickson, City of Lewes
Pamela Haddick, Town of Wyoming
Valerie Heritage, Town of Smyrna
Terri Hudson, City of Milford

Kathy Phinney, Kent County Levy Court
Diana Reed, Town of Elsmere*
Linda Sommermann, Town of Elsmere
Tracy Torbert, City of Seaford

*Officers

CALL TO ORDER

Immediate Past President Torbert called the meeting to order at 12:44 p.m.

INTRODUCTION OF GUESTS

There were no guests present.

APPROVAL OF MEETING MINUTES FROM MARCH 15, 2018

Treasurer Reed moved for approval of the Quarterly Business Meeting minutes of March 15, 2018. The motion was seconded by Valerie Heritage and unanimously carried.

APPROVAL OF TREASURER'S REPORT

Kathy Phinney moved for approval of the Treasurer's Report dated June 18, 2018. The motion was seconded by Valerie Heritage and unanimously carried.

COMMITTEE REPORTS

Website Committee

Immediate Past President Torbert stated that Treasurer Reed has agreed to take over the set-up of the new website and that the new logo will be ready at the end of the week or next week.

Education Committee

Discussion occurred regarding offering a day of classes by Robert Johnson. The consensus was to see if a reasonable rate could be negotiated for a weekday class in October and that the Executive Committee could determine if money from the Education Fund could be used to offset the cost of the session.

Secretary Blanchies stated that an Athenian dialogue has been scheduled for September 22, 2018 on the book *The Girls of Atomic City*.

Clerk of the Year Committee

Secretary Blanchies stated that three nominations for Clerk of the Year have been received. A letter regarding Clerk of the Year and Municipal Clerks Week was sent to mayors and the same information was emailed to the members of the City Manager Association and Delaware League of Local Governments.

NEW BUSINESS

Norfolk Conference Update

Conference attendees discussed the International Institute of Municipal Clerks Annual Conference.

UNFINISHED BUSINESS

There was no Unfinished Business.

ADJOURMENT

Kathy Phinney moved for adjournment, seconded by Secretary Blanchies and unanimously carried.

The meeting adjourned at 1:31 p.m.

Transcribed by:
Kelly Blanchies
Secretary, DMCA